

The regular scheduled monthly meeting of the Board of Directors of the Eastern Monroe Public Library was held on Tuesday, September 21, at 8:30 a.m. at the Pocono Twp Branch of the Eastern Monroe Public Library

Present: M. Liberman, L. Kline, J. Morganthau, P. Gibson, J. Field, A. Stevens-Arroyo, B. Ewen, B. Huffman

Absent: T. Weitzmann

Staff: S. Butler, B. Keiser, S. Young

Guests: P. Weismeth, auditor

The meeting was called to order at 8:30 a.m. by L. Kline in T. Weitzmann's absence.

New Board members were welcomed and all introduced.

**ML/PG moved to approve the minutes of the August 17, 2010, meeting, as presented. Carried.**

**President's Report** – L. Kline reported for T. Weitzmann that the by-laws were approved.

She introduced Patty Weismeth, auditor.

P. Weismeth reviewed the audit and expressed her thanks to administrative staff for all of their assistance. She also complemented admin. Staff.

M. Liberman explained that it has been recommended that the Friends, Foundation and Library have a combined audit since the organizations are inter-connected.

P. Weismeth recommended the Board contact D. Boyle who is the non-profit guru in this area and ask her advice on this situation.

B. Keiser explained the audit is required by the State as part of State Aid.

L. Kline asked that everyone review the Board List and make any corrections.

**Treasurer's Report** - M. Liberman reported the library is ahead of budget with respect to tax income.

He also noted the library is committed to increase the Reserve Fund in anticipation of any problems or additional cuts in State Aid.

M. Liberman explained the investment strategy for the benefit of new Board members.

B. Keiser explained the bookmobile generator cost and the possibility that a legislative grant may be able to be used to reimburse the expense of the generator.

The Friends have agreed they will reimburse the library for that expense. So, if the legislative grant cannot be used, it will be covered by the Friends.

**JM/ASA moved to approve the financials. Carried.**

**JF/JM Moved to approve the bills. Carried.**

**Buildings and Equipment** – No report

**Personnel Committee** – L. Kline reported the Personnel Committee will be updating the rest of the Personnel Manual and will have some recommendations for a couple of changes.

**Policy** – No Report

**SMF Taskforce** – J. Morgenthau explained the history of the taskforce and the situation to date for the new members.

She reported receiving communication from the library solicitor, J. Prevoznik who was approached by Cramer Law Office explaining that an unidentified benefactor has come forward about the Schuchman property.

She reported the Taskforce met last week to discuss how to approach this.

M. Liberman explained that we have said we cannot afford to buy this building for anything more than 1.3 million as a turnkey operation.

It was explained that our current mortgage is about \$55,000 per year, which will be paid off in March of 2011.

L. Kline asked the board how they feel we should respond.

M. Liberman asked Barbara if she felt we could afford to operate this new facility.

B. Keiser explained the potential costs and what the library can afford.

M. Liberman expressed his concern about the condo arrangement.

A. Stevens-Arroyo asked for clarification on the condo arrangement.

A. Stevens-Arroyo expressed concerns about future funding cuts.

M. Liberman explained we have lost over 30% of our State funding in the last couple of years.

M. Liberman explained that this new Smf building would be significantly larger than the current one and we would need at least 2 people at all times in the new building

L. Kline explained that the benefactor basically wants to know what the library can afford. J. Morganthau will re-write the letter to J. Prevoznik explaining the Board would welcome a benefactor, however there are concerns for operating expenses.

Board members felt there is still a need to clarify the condo issue.

Director's Report distributed a written report.

Old Business – No report.

New Business – No report.

**The meeting adjourned at 10:10.**